




CruiseMatch
Computer Based Training System
Individual Reservations Training

Training Powered by:



primary MODULES INC

Instructions for the training

1. Follow this red icon to go to the next step. 
2. Training prompts are provided on each page.
3. Follow the training prompts to proceed to the next steps.
4. Enter the username and password in the format as mentioned in the training.
5. Select or Enter details as per the training instructions mentioned on each page.
6. Links other than the required ones on each page has been disabled for training purposes.
7. You can come back to the index page at any time by clicking '**Click here to go back to Training Index**' link at the bottom of each page.
8. While following the training, please don't click the browser's back and forward button.

Browser Requirements – Please check the supported browser version and the recommended browser settings to run the training software at its most optimal.

Supported Version: Internet Explorer version 7.0

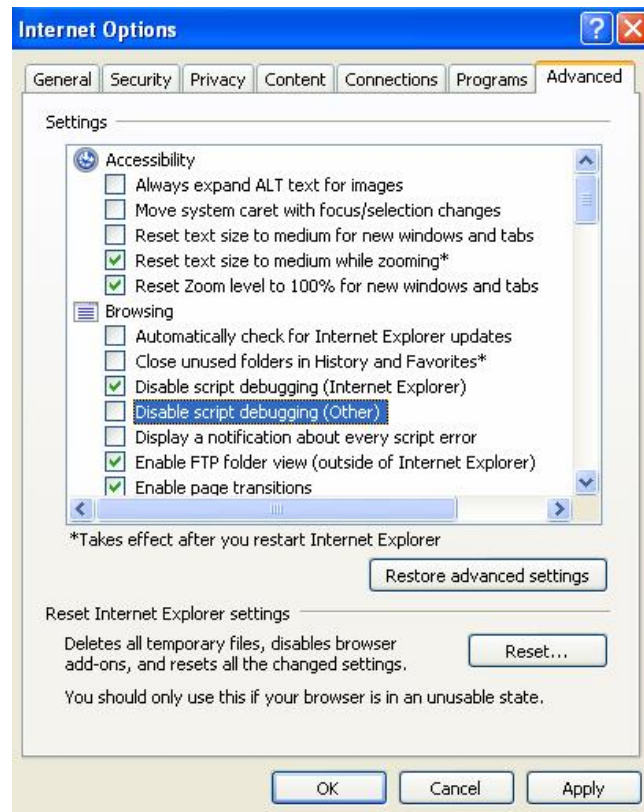
Check for the browser version by clicking the Help button from the menu bar of the browser and choose About Internet Explorer.



Recommended Browser Settings: Please make sure that your browser settings are as per the image below. In most scenarios these are the default settings for Internet Explorer 7.x, but if you experience any problems you may want to double check these settings first.

Go to tools, click internet options and then click advanced tab.

Check the checkbox of – Disable script debugging (Internet Explorer)
Uncheck the checkbox of – Display a notification about every script error.



Steps for Individual Reservations Training

Path 1: Shop/Reserve an Individual Cruise Reservation

Index Page

The screenshot shows a training page for CruiseMatch. At the top, there are logos for Celebrity X Cruises and Royal Caribbean International. A blue banner reads "Welcome to CruiseMatch training!". Below this is a large graphic with the text "Celebrity's Special Agent Mission: II" and "Click here to enter the Celebrity Special Agent Sweepstakes". To the right of the graphic is a globe with a cruise ship. Below the graphic is a yellow bar with the heading "Individual Reservations Training" and a list of four links: 1. [Shop/reserve an individual cruise reservation](#), 2. [Shop/reserve a cruisetour reservation](#), 3. [Amend an individual reservation](#), and 4. [Amend a cruisetour reservation](#). Below this is another yellow bar with the heading "Group Reservations Training" and a list of four links: 1. [Shop/reserve a group reservation](#), 2. [Create an individual booking within a group reservation](#), 3. [Amend a group reservation](#), and 4. [Make a payment on an individual booking within a group reservation](#). At the bottom, a red note states: "Note: Please understand that you are in a test environment. Dates, prices and minor wording may be different in the 'live' environment." The footer contains links for "About Us", "Legal Information", and "Privacy Policy", along with copyright information for 2007 Celebrity Cruises Inc. and 2007 Royal Caribbean Cruises Ltd.

1. Click **Shop/reserve an individual cruise reservation** link.

STEP- 1 (screen 1)

Celebrity X Cruises® Royal Caribbean INTERNATIONAL

CRUISINGPOWER.COM USERNAME: PASSWORD: Remember Me **LOGIN**

Introducing Azamara CruisesSM:
The Adventurous (Yet Pampered)
Soul Has Met Its Match.

[Learn More](#)

Introducing Azamara CruisesSM. Inspired. Exotic. Intimate. >

INTRODUCING **UNIVERSITY OF WOW!** Climb the ranks of **WOW. And WIN!** Increase your expertise with online training

New Tools. New Training. New opportunities for Celebrity Special Agents. Celebrity X Cruises®

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[Click here to go back to Training Index](#)

Powered By **PRIMARY MODULES**

1. Enter USERNAME: training
2. Enter PASSWORD: training
3. Click LOG IN button

STEP- 2 (screen 2)

The screenshot shows the top navigation bar of the Celebrity Cruises website. The 'BOOKING TOOLS' menu is open, and the 'CruiseMatch Online' option is highlighted. A yellow callout box with a red exclamation mark icon points to the 'CruiseMatch Online' link, containing the text: "CruiseMatch Online' Link. Click the 'CruiseMatch Online' link to proceed." Below the navigation bar, there are sections for 'EXPERIENCE OUR BRANDS' and 'ANSWERS & INFO'. The 'EXPERIENCE OUR BRANDS' section includes 'Why Celebrity Cruises?' and 'Why Royal Caribbean Int'l?'. The 'ANSWERS & INFO' section includes 'Latest News:' with links to 'Celebrity Cruises' and 'Royal Caribbean International', and 'Quick Reference' with dropdown menus for 'Celebrity Cruises' and 'Royal Caribbean International'. On the right side, there are promotional banners for 'GROW YOUR BUSINESS WITH OUR NEWLY ENHANCED Travel Agent Locator', 'New Tools. New Training. New opportunities for Celebrity Special Agents.', and 'Celebrity Solstice is ready for booking.' The footer contains links for 'About Us', 'Legal Information', and 'Privacy Policy', along with copyright information for 2007.

1. Hover over BOOKING TOOLS menu.
2. Click on 'CruiseMatch Online' link to go to next step.

STEP- 3 (screen 3)

The screenshot shows the CruiseMatch website interface. At the top, there are logos for Celebrity Cruises and Royal Caribbean International. Below the logos is a navigation bar with links: CRUISINGPOWER.COM, FIND A CRUISE, TRIP DETAILS, BOOKING TOOLS, SELLING TOOLS, and WORKING WITH US. A user greeting reads "Welcome Jimmy Smits! Agent for Hollywood Travel & Cruises" with a LOG OUT button.

The main content area is titled "CruiseMatch" and contains two primary sections:

- START A NEW RESERVATION:** Includes a red information icon and two buttons: "QUICK SEARCH" and "ADVANCED SEARCH".
- RETRIEVE AN EXISTING RESERVATION:** Features radio buttons for "An Individual" (selected) and "A Group". It includes a "Reservation ID#" input field with a "GO" button, and an "OR" section with dropdown menus for "Brand" (set to "ALL"), "Ship" (set to "Select"), and "Sail Date" (with "Day" and "Month and Year" sub-selects). A "Name:" input field and a "GO" button are also present.

Additional text includes "The best booking and information system designed for the use of travel agents." and a note at the bottom left: "If you want information about back-to-back sailings, please contact your representative."

1. Click on 'QUICK SEARCH' button to go to the next step.

STEP- 4 (screen 4)

Quick Search [Advanced Search](#) CruiseMatch Automation Support: 3057188322 [Command Line: ?](#) [Open](#)

[Search](#) [Sailing](#) [Price Codes](#) [Categories](#) [Staterooms](#) [Guest Details](#) [Reservation Summary](#) [Pricing](#) [Confirmation](#)

* Required Information Agent Name :

I want to create a new booking for : Individual Group

Ship: ?	*Brand: <input type="text" value="Royal Caribbean"/> ?	Name: <input type="text" value="Select"/> ?
Sailing Date: ?	*Start Date: <input type="text" value="Day"/> ?	<input type="text" value="Month and Year"/> ?
	Duration <input type="text"/> Nights ?	<input type="checkbox"/> Include Cruisetours
Itinerary: ?	*Region: <input type="text" value="Select"/> ?	
	*Gateway: <input type="radio"/> <input type="radio"/> CRUISE ONLY ?	
Stateroom: ?	*Occupancy: <input type="text" value="Select"/> ?	
Pricing: ?	Show prices in: <input type="text" value="USD"/>	

[SEARCH](#) ?

1. Select Ship Brand – Royal Caribbean
2. Select Ship Name – ‘Adventure of the Seas’
3. Select Sailing Date – 01 Dec 2007
4. Enter Duration – 7
5. Select Region – ‘Caribbean’
6. Select Gateway – ‘Cruise Only’
7. Select Stateroom Occupancy – ‘Single’
8. Pricing is USD by default.
9. Click ‘Search’ button to go to the next step.

STEP- 5 (screen 5)

Individual: Choose a Product

Search Results For: Adventure Of The Seas , 10-DEC-2007 , ,

***Total Price (USD): (Pending)**

[View Details](#) [Edit Search Results](#)

*Price includes all guests, taxes & fees.

Sailing: ⓘ

You can select up to 3 sailings at a time to compare.

Sailings

Choose up to 3	Date	Region	Status	Nights	Brand	Ship	Embark. Port	Group Booked	Dining 1st 2nd	*Lead-In Pricing (USD)	Action
<input checked="" type="checkbox"/>	16 Dec 2007	Southern Caribbean	A	7	RCI	Adventure	SJU	No	A A	799.00	SELECT
<input checked="" type="checkbox"/>	23 Dec 2007	Southern Caribbean	A	7	RCI	Adventure	SJU	No	A A	1399.00	SELECT
<input checked="" type="checkbox"/>	30 Dec 2007	Southern Caribbean	A	7	RCI	Adventure	SJU	No	A A	1099.00	SELECT

[ADD TO COMPARISON](#) ⓘ

Show: per page Go to: Of 3

A: Available W: Waitlist C: Closed * Prices include Lorem Ipsum

Added to Comparison ⓘ

Check to Remove	Date	Itinerary Name	Status	Brand	Ship	Embark. Port	Group Booked	Dining		*Leading Pricing
								1st	2nd	
<input type="checkbox"/>	16 Dec 2007	7 Night CAS on the Adventure Of The Seas	A	RCC	Adventure	SJU	No	A	A	799.00
<input type="checkbox"/>	23 Dec 2007	7 Night CAS on the Adventure Of The Seas	A	RCC	Adventure	SJU	No	A	A	1399.00
<input type="checkbox"/>	30 Dec 2007	7 Night CAS on the Adventure Of The Seas	A	RCC	Adventure	SJU	No	A	A	1099.00

[REMOVE FROM COMPARISON](#)

A: Available W: Waitlist C: Closed

i [COMPARE NOW](#)

Disclaimer: Lorem ipsum dolor sit amet, consectetur adipiscing elit. Donec condimentum aliquam lectus. Aenean at dolor sed metus faucibus consequat. Praesent et felis. Phasellus fermentum lobortis dui.

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 [Legal Information](#) |
 [Privacy Policy](#) |
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1. At left of the sailing options (next to red icons) check all the checkboxes to compare the sailings.
2. Click 'Add to comparison' to see the comparison of the selected sailings.
3. Click 'Compare Now' button to see detailed comparison.

STEP- 6 (screen 6)

Sailing

CruiseMatch Automation Support: 3057188322

Command Line: [Open](#)

[Search](#)
Sailing
[Price Codes](#)
[Categories](#)
[Staterooms](#)
[Guest Details](#)
[Reservation Summary](#)
[Pricing](#)
[Confirmation](#)

Product Comparator
[Back to Sailing Section](#)

16 Dec 2007, 7-Nights
CARIB
[Create eQuote](#)

**Royal Caribbean :
Adventure Of The Seas**


***Prices from (USD):** **799.00**

Interior	799.00
Ocean View	949.00
Balcony	1099.00
Suite/Dlx:	1599.00

Dining 1st: A

Dining 2nd: A

*Disclaimer price includes lorem ipsum



23 Dec 2007, 7-Nights
CARIB
[Create eQuote](#)

**Royal Caribbean :
Adventure Of The Seas**


***Prices from (USD):** **1399.00**

Interior	1399.00
Ocean View	1699.00
Balcony	1999.00
Suite/Dlx:	3549.00

Dining 1st: A

Dining 2nd: A

*Disclaimer price includes lorem ipsum



30 Dec 2007, 7-Nights
CARIB
[Create eQuote](#)

**Royal Caribbean :
Adventure Of The Seas**


***Prices from USD:** **1099.00**

Interior	1099.00
Ocean View	1399.00
Balcony	1599.00
Suite/Dlx:	2799.00

Dining 1st: A


Dining 2nd: A

*Disclaimer price includes lorem ipsum



Continued on next page

Individual Reservations Training

SAILING ITINERARY					SAILING ITINERARY					SAILING ITINERARY				
Date	Ports of Call	Arv	Dep	Activity	Date	Ports of Call	Arv	Dep	Activity	Date	Ports of Call	Arv	Dep	Activity
16-Dec	SAN JUAN, PUERTO RICO		8:30 P M	Boarding	23-Dec	SAN JUAN, PUERTO RICO		10:00 PM	Boarding	30-Dec	SAN JUAN, PUERTO RICO		10:00 PM	Boarding
17-Dec	CRUISING				24-Dec	CHARLOTTE AMALIE, ST. THOMAS	7:00 A M	5:00 P M	Docked	31-Dec	CHARLOTTE AMALIE, ST. THOMAS	7:00 A M	5:00 P M	Docked
18-Dec	ORANJESTAD, ARUBA	8:00 A M	8:30 P M	Docked	25-Dec	CRUISING				01-Jan	CRUISING			
19-Dec	WILLEMSTAD, CURACAO	8:00 A M	5:00 P M	Docked	26-Dec	ORANJESTAD, ARUBA	8:00 A M	8:30 P M	Docked	02-Jan	ORANJESTAD, ARUBA	8:00 A M	8:30 P M	Docked
20-Dec	CRUISING				27-Dec	WILLEMSTAD, CURACAO	8:00 A M	5:00 P M	Docked	03-Jan	WILLEMSTAD, CURACAO	8:00 A M	5:00 P M	Docked
21-Dec	PHILIPSBURG, ST. MARTEN	8:00 A M	5:30 P M	Docked	28-Dec	CRUISING				04-Jan	CRUISING			
22-Dec	CHARLOTTE AMALIE, ST. THOMAS	8:00 A M	5:30 P M	Docked	29-Dec	PHILIPSBURG, ST. MARTEN	7:00 A M	5:30 P M	Docked	05-Jan	PHILIPSBURG, ST. MARTEN	7:00 A M	5:30 P M	Docked
23-Dec	SAN JUAN, PUERTO RICO	7:00 A M		Departure	30-Dec	SAN JUAN, PUERTO RICO	7:00 A M		Departure	06-Jan	SAN JUAN, PUERTO RICO	7:00 A M		Departure
View: Pre Hotel , Post Hotel .					View: Pre Hotel , Post Hotel .					View: Pre Hotel , Post Hotel .				
Disclaimer dolor sit amet, consectetur et adipiscing elit. Praesent arcu leo					Disclaimer dolor sit amet, consectetur et adipiscing elit. Praesent arcu leo					Disclaimer dolor sit amet, consectetur et adipiscing elit. Praesent arcu leo				
<input type="button" value="SELECT"/> 					<input type="button" value="SELECT"/>					<input type="button" value="SELECT"/>				

1. Click 'Select' button (next to red icon) at the bottom of the '16 Dec 2007' sailing option.

STEP- 7 (screen 7)

Individual: Select Price Codes

Search Results For: Adventure Of The Seas , 16-DEC-2007 , Southern Caribbean , 7 nights ***Total Price (USD): (Pending)**

[View Details](#) [Edit Search Results](#)

*Price includes all guests, taxes & fees.

Price Codes: ⓘ

You can only compare 2 Price Codes at a time. To view details, click on any price code.

Choose up to 2	Price Code	Description	Remarks	Status	Action
<input type="checkbox"/>	LAF	Lowest Available Fare	Restrictions apply	A	SELECT
<input type="checkbox"/>	BRKA45	Breakthru	Promo is not restricted to Air Charter	A	SELECT
ⓘ <input type="checkbox"/>	BRKB45	Breakthru	Promo is not restricted to Air Charter	A	SELECT
ⓘ <input type="checkbox"/>	BRKC45	Breakthru	Promo is not restricted to Air Charter	A	SELECT
<input type="checkbox"/>	BRKE45	Breakthru	Promo is not restricted to Air Charter	A	SELECT
<input type="checkbox"/>	FIT	FULL INDIVIDUAL TARIFF	Promo is not restricted to Air Charter	A	SELECT
<input type="checkbox"/>	NEB45	Net Program	Promo is not restricted to Air Charter	A	SELECT

ⓘ [COMPARE](#)
A: Available W: Waitlist C: Closed

Disclaimer: Lorem ipsum dolor sit amet, consectetur adipiscing elit. Donec condimentum aliquam lectus. Aenean at dolor sed metus faucibus consequat. Praesent et felis. Phasellus fermentum lobortis dui.

1. At left of the price code options, select '**BRKB45**' and **BRKC45**' price codes by clicking the checkboxes.
2. Click 'Compare' button.

STEP- 8 (screen 8)

Individual: Available Categories for: Adventure Of The Seas , 16 Dec 2007, Caribbean , 7-Nights [Prev. Sailing](#) [Next Sailing](#)
[View Ship Tour](#) [Create eQuote](#) in Price Code BRKC45

Reservation #: (Pending) Adventure Of The Seas , 16-DEC-2007, Southern Caribbean , 7 nights
[View Details](#) [Edit Search Results](#) ***Total Price (USD): (Pending)**
 *Price includes all guests, taxes & fees.

Categories: [Shop or compare new price code\(s\)](#)

Include Closed Categories BRKC45

Category	Status	1st & 2nd
JS Junior Suite	A	<input type="radio"/> 3080.00
W	C	<input type="radio"/> N/A
D1 Superior Oceanview Stateroom	A	<input type="radio"/> 2284.00
D2 Superior Oceanview Stateroom	A	<input type="radio"/> 2204.00
D3 Superior Oceanview Stateroom	A	<input type="radio"/> 2164.00
E1 Deluxe Oceanview Stateroom	A	<input checked="" type="radio"/> 2124.00
E2 Deluxe Oceanview Stateroom	A	<input type="radio"/> 2080.00
X	C	<input type="radio"/> N/A

Wait List a Category

A: Available W: Waitlist C: Closed *Avail. Strms.: Available Staterooms

The NCCF fee is 159.00.
 Departure Taxes/Fees Per Person is 32.37

SELECT & PROCEED

1. Select category 'E1 Deluxe Oceanview Stateroom' by clicking on the radio button at the right side of the category option.
2. Click 'Select & Proceed' button to go to the next step.

STEP- 9 (screen 9)

Individual: Staterooms

Reservation #: (Pending) Adventure Of The Seas , 16-DEC-2007 , Southern Caribbean , 7 nights

***Total Price (USD): \$ 2315.37**

[View Details](#) [Release Staterooms](#)

*Price includes all guests, taxes & fees.

Select Staterooms: ?

You can select up to 4 staterooms

Berth Category: Deck: Attributes: UPDATE

Choose up to 4	Stateroom	Deck	Cat	Location	Connecting	Attributes	Berths	Rollaway	Crib	Capacity
<input type="checkbox"/>	9692	DECK NINE	E1	Aft	N	CONV	2	N	Y	2
<input checked="" type="checkbox"/>	9392	DECK NINE	E1	Aft	N	CONV	2	N	Y	2
<input type="checkbox"/>	8604	DECK EIGHT	E1	Midship	N	CONV	2	N	Y	2
<input type="checkbox"/>	8602	DECK EIGHT	E1	Midship	N	CONV	2	N	Y	2
<input type="checkbox"/>	8600	DECK EIGHT	E1	Midship	N	CONV	2	N	Y	2
<input type="checkbox"/>	8598	DECK EIGHT	E1	Midship	N	CONV	2	N	Y	2
<input type="checkbox"/>	8596	DECK EIGHT	E1	Midship	N	CONV	2	N	Y	2
<input type="checkbox"/>	8594	DECK	E1	Midship	N	CONV	2	N	Y	2

Stateroom Number SUBMIT ? !

! SELECT & PROCEED

1. Select '9392' stateroom by clicking on a check box at the left of the stateroom option.
2. Click 'Select & Proceed' button to go to the next step.

STEP- 10 (screen 10)

* Required Information
Individual: Guest Details

Inventory Time: 15 minutes

Reservation #: (Pending) Adventure Of The Seas , 16-DEC-2007 , Southern Caribbean , 7 nights

[View Details](#) [Release Staterooms](#)

***Total Price (USD): \$ 2315.37**

*Price includes all guests, taxes & fees.

Guest Details

Personal: [Clone information from the first Guest](#)

*Title:	*LastName:	*FirstName:	* Gender:	*Citizenship:	*Age Onboard (years):	Language:	Past Guest?:	Loyalty Number:
<input type="checkbox"/> Mr	<input style="width: 150px;" type="text"/>	<input style="width: 150px;" type="text"/>	Select	Select	<input style="width: 50px;" type="text"/>	Select	N	<input style="width: 50px;" type="text"/>

Remove Checked Guests Add a Guest

Dining:

Guest:	*Confirmed Seating	Waitlist Seating	Table Size: <small>(request only, not guarantee)</small>
Guest 1	Select	Select	Large

Gateway:

Guest:	Gateway	**Air Add-on
Guest 1	<input type="checkbox"/> C/O <input type="checkbox"/> Cruise Only	—

*Prices subject to change

Booking Level Options:

Bedding Configuration: Select

Vacation Protection Plan: CruiseCare

Pre-vacation Information:

***Contact Name:**

***Contact Phone:**

Passport Information:

Guest:	Passport #:	Expiration Date <small>(dd-MMM-yyyy):</small>	Country of Residence:
Guest 1	<input style="width: 100px;" type="text"/>	<input style="width: 100px;" type="text"/>	Select

i PROCEED TO SUMMARY

1. Enter Personal information of guest (last name of guest: Pitt, first name of guest: Brad, gender: Male, citizenship: US, Age: 38, onboard language: English, past guest: N)

Royal Caribbean International, Celebrity Cruises, Azamara Cruises and Primary Modules Inc.

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2. Enter Dining information of guest (seating: Main, table size: large)
3. Enter Gateway information of guest: Cruise Only
4. Enter Booking Level information of guest (bedding: Together)
5. Enter Pre-vacation information of guest (contact name: Brad Pitt and contact phone: 3051234567)
6. Click "Proceed to Summary".

Note: From this step onwards, you will have 15 minutes to complete the reservation. You will see an orange color prompt like the one below displaying Inventory Time left.



STEP- 11 (screen 11)

[Print this Page](#)
Inventory Time: 15 minutes

Individual: View Reservation Summary

Reservation #: (Pending) Adventure Of The Seas , 16-DEC-2007 , Southern Caribbean , 7 nights

***Total Price (USD): \$ 2454.37**

[View Details](#) [Release Staterooms](#)

*Price includes all guests, taxes & fees.

Reservation Summary

[Entire Reservation](#) [Brad, Pitt](#)

Current Reservations: 16 Dec 2007, CARIB, 7

Ship Edit	Price Code Edit	Category Code Edit
Adventure Of The Seas	BRKB45	E1

Payment Summary: [View Payment Schedule/Penalties](#)

Deposits Due	Payment Received	Final Payment Due
Amount Required: 250.00	Amount:	Amount: 2454.37
Date: 01-Aug-2007	Date:	Date: 07-Oct-2007

Personal: [Edit](#)

Title	Last Name	First Name	Gender	Citizenship	Age	Onboard Language	Past Guest	Loyalty Number #
MR	Brad	Pitt	Male	US	38	English	N	—

[Cruise Care Added](#) [Edit](#)

Cruise Itinerary:

Date	Ports of Call	Arrive	Depart	Activity
Sun 16 Dec 2007	SAN JUAN, PUERTO RICO		8:30 PM	Boarding
Mon 17 Dec 2007	CRUISING			
Tue 18 Dec 2007	ORANJESTAD, ARUBA	8:00 AM	8:30 PM	Docked
Wed 19 Dec 2007	WILLEMSTAD, CURACAO	8:00 AM	5:00 PM	Docked
Thu 20 Dec 2007	CRUISING			
Fri 21 Dec 2007	PHILIPSBURG, ST. MAARTEN	8:00 AM	5:30 PM	Docked
Sat 22 Dec 2007	CHARLOTTE AMALIE, ST. THOMAS	8:00 AM	5:30 PM	Docked
Sun 23 Dec 2007	SAN JUAN, PUERTO RICO	7:00 AM		Departure

Stateroom: [Edit](#)

Stateroom #: 9392	Waitlist:	Bedding: CONV
Deck: Eight		BeddingConfiguration: Together/Both Together Edit
Price Category: E1		Berths: 2
Berth Category: E1		Rollaway: N
Type: Deluxe Oceanview Stateroom		Crib: Y
Location: Midship		Capacity: 2


Dining: [Edit](#)

Guest	Confirmed Seating	Waitlist Seating	Table Size
Brad, Pitt	Main	—	Large

Gateway: [Edit](#)


Guest	Confirmed Gateway	Waitlist Gateway
Brad, Pitt	Cruise Only	—

Individual Reservations Training

Gratuities:  [Edit](#)

Guest	Added?
Brad, Pitt	Onboard

A: Available W: Waitlist C: Closed

 [PROCEED TO PRICING](#)

1. Review reservation detail
2. Click 'Proceed to Pricing' to go to the next step.

Note: You will see an orange color prompt like the one below displaying Inventory Time left.



STEP- 12 (screen 12)

Print this Page
Inventory Time: 15 minutes

Individual: Final Pricing

Reservation #: (Pending) Adventure Of The Seas , 16-DEC-2007 , Southern Caribbean , 7 nights

[View Details](#) [Release Staterooms](#)

***Total Price (USD): \$ 2454.37**

*Price includes all guests, taxes & fees.

Final Pricing

<p>DEPOSIT</p> <p>Amount: 250.00</p> <p>Date: 01-Aug-2007</p>	<p>FINAL PAYMENT DUE</p> <p>Amount: 2454.37</p> <p>Date: 07-Oct-2007</p>
--	---

Vacation Charges	Guest 1	Total
Cruise	2124.00	2124.00
Cruise Care	139.00	139.00
NCCF	159.00	159.00
Vacation Subtotal		
	2422.00	2422.00
Taxes & Fees Subtotal		
Departure Tax	32.37	32.37
Taxes and Fees Total	32.37	32.37
VACATION TOTAL	2454.37	2454.37

[View Agency Details](#)

[RETURN TO SUMMARY](#)
 [PROCEED TO CONFIRMATION](#)

1. Review payment schedule
2. Review pricing details
3. You can click 'View Agency Details' link to see the commission details.
4. Click 'Proceed to Confirmation' to go to the next step.

Note: You will see an orange color prompt like the one below displaying Inventory Time left.



STEP- 13 (screen 13)

Individual: Thank you. Your booking has been saved.
[Print this Page](#)

Reservation #: 5782		*Total Price(USD): 2454.37						
Brand Royal Caribbean Ship: Adventure Of The Seas Sailing Date: 16-DEC-2007 Duration 7-Nights Reservation Status: OF	Region Southern Caribbean Occupancy Single Option Date: 01--AU-G-20	Price Code BRKC45 Guest 1: 2454.37 Guest 2: 0 Guest 3: 0 Guest 4: 0						
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="background-color: #FFD700;">DEPOSIT</td> <td style="background-color: #FFD700;">PAYMENTS RECEIVED</td> <td style="background-color: #FFD700;">FINAL PAYMENT DUE</td> </tr> <tr> <td style="padding: 2px;"> Amount: 250.00 Date: 01--AU-G-20 </td> <td style="padding: 2px;"> Amount: 0 Date: </td> <td style="padding: 2px;"> Amount: 2454.37 Date: 07--OC-T-20 </td> </tr> </table>	DEPOSIT	PAYMENTS RECEIVED	FINAL PAYMENT DUE	Amount: 250.00 Date: 01--AU-G-20	Amount: 0 Date:	Amount: 2454.37 Date: 07--OC-T-20	<small>* Price include all passengers, taxes & fees</small>	
DEPOSIT	PAYMENTS RECEIVED	FINAL PAYMENT DUE						
Amount: 250.00 Date: 01--AU-G-20	Amount: 0 Date:	Amount: 2454.37 Date: 07--OC-T-20						
<div style="display: flex; justify-content: space-between; align-items: flex-start;"> <div style="width: 30%;"> <input checked="" type="checkbox"/> Request Confirmation: i </div> <div style="width: 30%;"> Via: Email TravelAgent@agency.com </div> <div style="width: 30%;"> <input checked="" type="radio"/> Send Guest Version <input type="radio"/> Send TA Version <input type="radio"/> Both Version </div> </div> <div style="text-align: right; margin-top: 5px;"> SEND </div>								

You may now:

<div style="display: flex; justify-content: space-between; align-items: center;"> WITHIN CRUISEMATCH i </div> <div style="display: flex; justify-content: space-between; margin-top: 5px;"> Make a Payment Air/Hotel Upsell Retrieve This Reservation </div> <div style="display: flex; justify-content: space-between; margin-top: 5px;"> Start NEW Reservation Retrieve Existing Reservation </div>	<div style="display: flex; justify-content: space-between; align-items: center;"> WITHIN CRUISINGPOWER i </div> <div style="display: flex; justify-content: space-between; margin-top: 5px;"> Insight CruisePay Guest Information Form </div> <div style="display: flex; justify-content: space-between; margin-top: 5px;"> Quisque Cursus Quisque Cursus Quisque Cursus </div>
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1. Review reservation number and summary
2. Review payment schedule
3. Check Request Confirmation checkbox at left side below the summary.
4. Click 'Send' button to complete the process.

Steps for Individual Reservations Training

Path 2: Shop/Reserve a Cruisetour Reservation

Index Page

Celebrity X Cruises® Royal Caribbean INTERNATIONAL

Welcome to CruiseMatch training!

Celebrity's Special Agent Mission: II

Click here to enter the Celebrity Special Agent Sweepstakes

Celebrity X Cruises®

Individual Reservations Training

- [1. Shop/reserve an individual cruise reservation](#)
- [2. Shop/reserve a cruisetour reservation](#)
- [3. Amend an individual reservation](#)
- [4. Amend a cruisetour reservation](#)

Group Reservations Training

- [1. Shop/reserve a group reservation](#)
- [2. Create an individual booking within a group reservation](#)
- [3. Amend a group reservation](#)
- [4. Make a payment on an individual booking within a group reservation](#)

Note: Please understand that you are in a test environment. Dates, prices and minor wording may be different in the "live" environment.

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2. Click **Shop/reserve a cruisetour reservation** link.

STEP- 1 (screen 1)

Celebrity X Cruises® Royal Caribbean INTERNATIONAL

CRUISINGPOWER.COM USERNAME: PASSWORD: Remember Me **LOGIN**

Introducing Azamara CruisesSM:
The Adventurous (Yet Pampered)
Soul Has Met Its Match.

[Learn More](#)

Introducing Azamara CruisesSM. Inspired. Exotic. Intimate. >

INTRODUCING **UNIVERSITY OF WOW!** Climb the ranks of **WOW. And WIN!** Increase your expertise with online training

New Tools. New Training. New opportunities for Celebrity Special Agents. Celebrity X Cruises®

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[Click here to go back to Training Index](#)

Powered By **PRIMARY MODULES**

4. Enter USERNAME: training
5. Enter PASSWORD: training
6. Click LOG IN button

STEP- 2 (screen 2)

The screenshot shows the CruiseMatch Online website interface. At the top, there are navigation links for 'Account Mgmt.', 'Advanced Search', 'Search the site', and 'Go'. The main header includes the 'Celebrity X Cruises' and 'Royal Caribbean International' logos, along with the URL 'CRUISINGPOWER.COM'. A navigation bar contains 'FIND A CRUISE', 'TRIP DETAILS', 'BOOKING TOOLS', 'SELLING TOOLS', and 'WORKING WITH US'. The 'BOOKING TOOLS' dropdown menu is open, listing options such as 'CruiseMatch Online', 'Dining Management', 'Insight', 'Online Payments', 'Partner Booking Link', 'Guest Documentation', 'Gift Certificates', 'Coupon Redemption', 'Shore and Land Excursions', 'Purchase Gifts', and 'Air Arrangements'. A yellow callout box highlights the 'CruiseMatch Online' link with the instruction: 'Click the 'CruiseMatch Online' link to proceed.' Below the menu, there are sections for 'EXPERIENCE OUR BRANDS' (with sub-sections for 'Why Celebrity Cruises?' and 'Why Royal Caribbean Int'l?') and 'ANSWERS & INFO' (with sub-sections for 'Latest News:' and 'Quick Reference'). On the right side, there are promotional banners for 'GROW YOUR BUSINESS WITH OUR NEWLY ENHANCED Travel Agent Locator', 'New Tools. New Training. New opportunities for Celebrity Special Agents.', and 'Celebrity Solstice is ready for booking.' The footer contains links for 'About Us', 'Legal Information', and 'Privacy Policy', along with copyright information for 2007.

3. Hover over BOOKING TOOLS menu.
4. Click on 'CruiseMatch Online' link to go to next step.

STEP- 3 (screen 3)

The screenshot shows the CruiseMatch website interface. At the top, it says "The best booking and information system designed for the use of travel agents." and the CruiseMatch logo. Below this, there are two main sections: "START A NEW RESERVATION" and "RETRIEVE AN EXISTING RESERVATION".

START A NEW RESERVATION
To Start a New Reservation choose an option below:
QUICK SEARCH
ADVANCED SEARCH
If you want information about back-to-back sailings, please contact your representative.

RETRIEVE AN EXISTING RESERVATION
Retrieve a reservation for: An Individual A Group
Reservation ID#: GO OR
Brand: ALL
Ship: Select
Sail Date: Day, Month and Year
Name: GO

2. Click on 'ADVANCED SEARCH' button to go to the next step.

STEP- 4 (screen 4)

Advanced Search [Quick Search](#) CruiseMatch Automation Support: 3057188322 [Command Line:](#) [Open](#)

* Required Information Agent Name :

I want to create a new booking for : Individual Group

Ship:	Brand: <input type="text" value="Select"/>	Name: <input type="text" value="Select"/>	Dining: <input type="text" value="Select"/>
Sailing Date:	<input checked="" type="radio"/> From: <input type="text" value="Day"/> <input type="text" value="Month and Year"/> <input type="text" value="To: Day"/> <input type="text" value="Month and Year"/>		
	<input type="radio"/> Specific Date: <input type="text"/> (ddmmmyyyy) <input type="text"/> Duration <input type="text"/> Nights		
	<input checked="" type="checkbox"/> Include Cruisetours <input type="checkbox"/> Include Closed Categories		
Itinerary:	Region: <input type="text" value="Select"/>	Embarkation: <input type="text" value="Select"/>	
	C/O: <input type="text" value="Cruise Only"/>	Gateway: <input type="text" value="Add Another Gateway"/>	
Stateroom:	Type: <input type="text" value="Select"/>	Occupancy: <input type="text" value="Select"/>	Category: <input type="text"/> Number: <input type="text"/>
Pricing:	Show prices in: <input type="text" value="USD"/> Price Code: <input type="text"/>		

[SEARCH](#)

10. Select Ship Brand – Celebrity
11. Select Ship Name – Infinity
12. Select Ship Dining – Main
13. Select Sailing Date – From 01 Sep 2007 to 30 Nov 2007
14. Select Itinerary Region – Alaska
15. Select Gateway: Cruise Only
16. Select Stateroom Occupancy – Double
17. Pricing will be USD by default.
18. Click 'Search' to go to the next step.

STEP- 5 (screen 5)

Individual: Choose a Product

Search Results For: Infinity , 01-SEP-2007 , Alaska
 *Total Price (USD): **(Pending)**

View Details ▾
[Edit Search Results](#)

Cruisetour: ⓘ
 You can select up to 3 cruisetours at a time to compare.

Sailings
Cruisetour

Choose up to 3	Vacation Start	Region	Type	Cruisetour Name	Status	Nights	Brand	Ship	Embark. Port	Dining 1st 2nd	*Price From(USD)	Action
<input type="checkbox"/>	09 Sep 2007	Alaska	Post	10NT Whistler Post Pkg #6C	A	10	CEL	Infinity	YVR	A A	1499.00	SELECT
<input type="checkbox"/>	06 Sep 2007	Alaska	Pre	10 NIGHT PRE WHISTLER PKG #5C	A	10	CEL	Infinity	YVR	A A	1499.00	SELECT
<input type="checkbox"/>	09 Sep 2007	Alaska	Post	12NT Canadian Rockies Post Pkg #4C	A	12	CEL	Infinity	YVR	A A	3059.00	SELECT
<input type="checkbox"/>	04 Sep 2007	Alaska	Pre	12NT Canadian Rockies Pre Pkg #3C	A	12	CEL	Infinity	YVR	A A	3059.00	SELECT

ADD TO COMPARISON
Show: 10 per page Go to: 1-10 Of 4

A: Available W: Waitlist C: Closed * Prices include Lorem Ipsum

Added to Comparison ⓘ

Check to Remove	Date	Itinerary Name	Status	Brand	Ship	Embark. Port	Group Booked	Dining		Cruisetours	*Leading Pricing
								1st	2nd		
<input type="checkbox"/>	09 Sep 2007	10NT Whistler Post Pkg #6C	A	CEL	Infinity	YVR	No	A	A		1499.00
<input type="checkbox"/>	06 Sep 2007	10 NIGHT PRE WHISTLER PKG #5C	A	CEL	Infinity	YVR	No	A	A		1499.00
<input type="checkbox"/>	09 Sep 2007	12NT Canadian Rockies Post Pkg #4C	A	CEL	Infinity	YVR	No	A	A		3059.00

REMOVE FROM COMPARISON
A: Available W: Waitlist C: Closed

[COMPARE NOW](#)

1. Click 'Cruisetour' tab to view available cruisetour options.
2. Select first 3 cruisetours options (9 Sept 2007 – 10 nights, 6 Sept 2007 – 10 nights and another 9 Sept 2007 – 12 nights) by clicking the checkboxes.
3. Click 'Add to Comparison' button to view comparison options.
4. Click 'Compare Now' button to see the details and go to the next step.

STEP- 6 (screen 6)

Sailing
CruiseMatch Automation Support: 3057188322
Command Line: [i](#) [Open](#)

[Search](#)
[Sailing](#)
[Price Codes](#)
[Categories](#)
[Staterooms](#)
[Guest Details](#)
[Reservation Summary](#)
[Pricing](#)
[Confirmation](#)

Product Comparator
[Back to Sailing Section](#)

09 Sep 2007 , 10-Nights
ALCAN , Cruisetour


[Create eQuote](#)

**Celebrity Cruises:
Infinity**

*Prices from (USD):		1499.00
Interior		1499.00
Ocean View		1689.00
Balcony		1939.00
Suite/Dlx:		3039.00

Dining 1st:	A
Dining 2nd:	A

*Disclaimer price includes lorem ipsum



06 Sep 2007 , 10-Nights
ALCAN , Cruisetour


[Create eQuote](#)

**Celebrity Cruises:
Infinity**

*Prices from (USD):		1499.00
Interior		1499.00
Ocean View		1689.00
Balcony		1939.00
Suite/Dlx:		3039.00

Dining 1st:	A
Dining 2nd:	A

*Disclaimer price includes lorem ipsum



09 Sep 2007 , 12-Nights
ALCAN , Cruisetour


[Create eQuote](#)

**Celebrity Cruises:
Infinity**

*Prices from (USD):		3059.00
Interior		3059.00
Ocean View		3249.00
Balcony		3499.00
Suite/Dlx:		4599.00

Dining 1st:	A
Dining 2nd:	A

*Disclaimer price includes lorem ipsum



Individual Reservations Training

SAILING ITINERARY					SAILING ITINERARY					SAILING ITINERARY				
Date	Ports of Call	Arv	Dep	Activity	Date	Ports of Call	Arv	Dep	Activity	Date	Ports of Call	Arv	Dep	Activity
09-Sep	VANCOUVER, BRITISH COLUMBIA		5:45 P M	Boarding	09-Sep	VANCOUVER, BRITISH COLUMBIA		5:45 P M	Boarding	09-Sep	VANCOUVER, BRITISH COLUMBIA		5:45 P M	Boarding
10-Sep	INSIDE PASSAGE (CRUISING)				10-Sep	INSIDE PASSAGE (CRUISING)				10-Sep	INSIDE PASSAGE (CRUISING)			
11-Sep	KETCHIKAN, ALASKA	7:00 A M	5:00 P M	Docked	11-Sep	KETCHIKAN, ALASKA	7:00 A M	5:00 P M	Docked	11-Sep	KETCHIKAN, ALASKA	7:00 A M	5:00 P M	Docked
12-Sep	HUBBARD GLACIER (CRUISING)	2:00 P M	6:00 P M		12-Sep	HUBBARD GLACIER (CRUISING)	2:00 P M	6:00 P M		12-Sep	HUBBARD GLACIER (CRUISING)	2:00 P M	6:00 P M	
13-Sep	JUNEAU, ALASKA	7:00 A M	7:00 P M	Docked	13-Sep	JUNEAU, ALASKA	7:00 A M	7:00 P M	Docked	13-Sep	JUNEAU, ALASKA	7:00 A M	7:00 P M	Docked
14-Sep	ICY STRAIT POINT, ALASKA	7:00 A M	4:00 P M	Tendered	14-Sep	ICY STRAIT POINT, ALASKA	7:00 A M	4:00 P M	Tendered	14-Sep	ICY STRAIT POINT, ALASKA	7:00 A M	4:00 P M	Tendered
15-Sep	INSIDE PASSAGE (CRUISING)				15-Sep	INSIDE PASSAGE (CRUISING)				15-Sep	INSIDE PASSAGE (CRUISING)			
16-Sep	VANCOUVER, BRITISH COLUMBIA	7:00 A M		Departure	16-Sep	VANCOUVER, BRITISH COLUMBIA	7:00 A M		Departure	16-Sep	VANCOUVER, BRITISH COLUMBIA	7:00 A M		Departure

[View: Pre Hotel](#)

CRUISETOUR DETAILS

POST CRUISETOUR

Date	City
09-Sep	VANCOUVER, BRITISH COLUMBIA
09-Sep	WHISTLER, BRITISH COLUMBIA
10-Sep	WHISTLER, BRITISH COLUMBIA
11-Sep	WHISTLER, BRITISH COLUMBIA
11-Sep	VANCOUVER, BRITISH COLUMBIA
12-Sep	VANCOUVER, BRITISH COLUMBIA

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[View: Post Hotel](#)

CRUISETOUR DETAILS

PRE CRUISETOUR

Date	City
06-Sep	VANCOUVER, BRITISH COLUMBIA
07-Sep	VANCOUVER, BRITISH COLUMBIA
07-Sep	WHISTLER, BRITISH COLUMBIA
08-Sep	WHISTLER, BRITISH COLUMBIA
09-Sep	WHISTLER, BRITISH COLUMBIA
09-Sep	WHISTLER, BRITISH COLUMBIA

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[View: Pre Hotel](#)

CRUISETOUR DETAILS

POST CRUISETOUR

Date	City
09-Sep	VANCOUVER, BRITISH COLUMBIA
10-Sep	VANCOUVER, BRITISH COLUMBIA
11-Sep	VANCOUVER, BRITISH COLUMBIA
11-Sep	KAMLOOPS, BRITISH COLUMBIA
12-Sep	KAMLOOPS, BRITISH COLUMBIA
12-Sep	BANFF, ALBERTA
13-Sep	BANFF, ALBERTA
13-Sep	CALGARY, ALBERTA
14-Sep	CALGARY, ALBERTA

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2. Click 'Select' button at the bottom of the 9 Sept 2007 – 10 nights cruisetour

STEP- 7 (screen 7)

Individual: Select Price Codes

Search Results For: Infinity , 09-SEP-2007 , Alaska , 10 nights

[View Details](#) [Edit Search Results](#)

***Total Price (USD): (Pending)**
*Price includes all guests, taxes & fees.

Price Codes: ⓘ

You can only compare 2 Price Codes at a time. To view details, click on any price code.

Choose up to 2	Price Code	Description	Remarks	Status	Action
<input type="checkbox"/>	LAF	Lowest Available Fare	Restrictions apply	A	SELECT
<input checked="" type="checkbox"/>	TR6CEL1	Infinity: 10NT Post Cruise tour Pkg #6C	Promo is not restricted to Air Charter	A	SELECT
<input checked="" type="checkbox"/>	TR6CEL1A	Infinity: 10NT Post Cruise tour Pkg #6C	Promo is not restricted to Air Charter	A	SELECT
<input type="checkbox"/>	TR6CEL1B	Infinity: 10NT Post Cruise tour Pkg #6C	Promo is not restricted to Air Charter	A	SELECT
<input type="checkbox"/>	TR6CEL1C	Infinity: 10NT Post Cruise tour Pkg #6C	Promo is not restricted to Air Charter	A	SELECT
<input type="checkbox"/>	TR6CEL1D	Infinity: 10NT Post Cruise tour Pkg #6C	Promo is not restricted to Air Charter	A	SELECT
<input type="checkbox"/>	TR6CEL1E	Infinity: 10NT Post Cruise tour Pkg #6C	Promo is not restricted to Air Charter	A	SELECT

[COMPARE](#)

A: Available W: Waitlist C: Closed

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1. Select **'TR6CEL1'** and **'TR6CEL1A'** price codes to compare.
2. Click **'Compare'** button to see the comparison details.

STEP- 8 (screen 8)

Individual: Available Categories for: [Infinity, 09 Sep 2007, Alaska, 10-Nights](#) [Prev. Sailing](#) [Next Sailing](#)
[View Ship Tour](#) [Create eQuote](#) in Price Code TR6CEL1

Reservation #: (Pending) Infinity, 09-SEP-2007, Alaska, 10 nights ***Total Price (USD): (Pending)**
[View Details](#) [Edit Search Results](#) *Price includes all guests, taxes & fees.

Categories: [Shop or compare new price code\(s\)](#)

Include Closed Categories TR6CEL1 TR6CEL1A

Category	Status	1st & 2nd	3rd & 4th	1st & 2nd
PS Penthouse Suite	C	<input type="radio"/> N/A	N/A	<input type="radio"/> N/A
RS Royal Suite	C	<input type="radio"/> N/A	N/A	<input type="radio"/> N/A
CS Celebrity Suite	C	<input type="radio"/> N/A	N/A	<input type="radio"/> N/A
SS Sky Suite	C	<input type="radio"/> N/A	N/A	<input type="radio"/> N/A
W	C	<input type="radio"/> N/A	N/A	<input type="radio"/> N/A
FV Family Ocean View	C	<input type="radio"/> N/A	N/A	<input type="radio"/> N/A
CC Deluxe Ocean View	C	<input type="radio"/> N/A	N/A	<input type="radio"/> N/A
2A Deluxe Ocean View	A	<input checked="" type="radio"/> 3500.00	1940.00	<input type="radio"/> 3600.00

Wait List a Category [i](#) The NCCF fee is 219.00.
 A: Available W: Waitlist C: Closed *Avail. Strms.: Available Staterooms **Departure Taxes/Fees Per Person is 104.17**

[i](#) **SELECT & PROCEED**

1. Select '2A Deluxe Oceanview Stateroom' category radio button from the options
2. Click 'Select and Proceed' to go to the next step.

STEP- 9 (screen 9)

Individual: Staterooms

Reservation #: (Pending) Infinity , 09-SEP-2007 , Alaska , 10 nights
 ***Total Price (USD): \$ 4146.34**

View Details ▼
Release Staterooms

Select Staterooms: ⓘ ⓘ
 You can select up to 4 staterooms

Berth Category: Deck: Attributes: UPDATE

Choose up to 4	Stateroom	Deck	Cat	Location	Connecting	Attributes	Berths	Rollaway	Crib	Capacity
<input type="checkbox"/>	9169	SKY DECK	2A	Aft	N	King size bed	4	N	Y	4
<input type="checkbox"/>	9167	SKY DECK	2A	Aft	N	King size bed	4	N	Y	4
<input type="checkbox"/>	9165	SKY DECK	2A	Aft	N	King size bed	4	N	Y	4
<input type="checkbox"/>	9136	SKY DECK	2A	Aft	N	King size bed	4	N	Y	4
<input type="checkbox"/>	9134	SKY DECK	2A	Aft	N	King size bed	4	N	Y	4
<input type="checkbox"/>	9132	SKY DECK	2A	Aft	N	King size bed	4	N	Y	4
<input type="checkbox"/>	9130	SKY DECK	2A	Aft	N	King size bed	4	N	Y	4
<input type="checkbox"/>	9035	SKY DECK	2A	Forward	N	King size bed	4	N	Y	4

Stateroom Number SUBMIT ⓘ

! SELECT & PROCEED

3. Select '9169' stateroom by clicking on a check box at the left of the stateroom option.
4. Click 'Select and Proceed' to go to the next step.

STEP- 10 (screen 10)

* Required Information
Inventory Time: 15 minutes

Individual: Guest Details

Reservation #: (Pending) Infinity , 09-SEP-2007 , Alaska , 10 nights
[View Details](#)

***Total Price (USD): \$ 4146.34**
*Price includes all guests, taxes & fees.

Guest Details

Personal: ! Clone information from the first Guest

*Title:	*LastName:	*FirstName:	*Gender:	*Citizenship:	*Age (years):	Onboard Language:	Past Guest?:	Loyalty Number:
<input type="checkbox"/> Select	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	Select	Select	<input style="width: 100%;" type="text"/>	Select	N	<input style="width: 100%;" type="text"/>
<input type="checkbox"/> Select	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	Select	Select	<input style="width: 100%;" type="text"/>	Select	N	<input style="width: 100%;" type="text"/>

Remove Checked Guests Add a Guest

Dining: !


Guest	*Confirmed Seating	Waitlist Seating	Table Size: <i>(request only, not guarantee)</i>
Guest 1	Select	Select	10
Guest 2	Select	Select	10

Gateway: !

Guest:	Gateway	**Air Add-on
Guest 1	Gateway <input type="radio"/> Cruise Only	—
Guest 2	Gateway <input type="radio"/> Cruise Only	—


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Page 32 of 62

Booking Level Options: 

Bedding Configuration:



Vacation Protection Plan: CruiseCare


Pre-vacation Information: 

*Contact Name:

*Contact Phone:

Passport Information:

Guest:	Passport #:	Expiration Date (dd-MMM-yyyy):	Country of Residence:
Guest 1	<input type="text"/>	<input type="text"/>	Select 
Guest 2	<input type="text"/>	<input type="text"/>	Select 

 **PROCEED TO SUMMARY**

7. Enter Personal information of guest 1 and 2
 - a. Last name of guest 1: Wayne
 - b. First name of guest 1: John
 - c. Gender of guest 1: Male
 - d. Citizenship of guest 1: US
 - e. Age of guest 1: 42
 - f. Onboard language of guest 1: English
 - g. Past guest? info of guest 1: N
 - h. Last Name of guest 2: Wayne
 - i. First name of guest 2: Mary
 - j. Gender of guest 2: Female
 - k. Citizenship of guest 2: US
 - l. Age of guest 2: 35
 - m. Onboard language of guest 2: English
 - n. Past guest? info of guest 2: N
8. Enter Dining information of guest 1 and 2 (seating: Main, table size: 10)
9. Enter Gateway information of guest 1 and 2: Cruise Only
10. Enter Booking Level information of guest (bedding: Together)
11. Enter Pre-vacation information of guest (contact name: John Wayne, and contact phone: 7861234567)
12. Click "Proceed to Summary" to go to the next step.

Note: From this step onwards, you will have 15 minutes to complete the reservation. You will see an orange color prompt like the one below displaying Inventory Time left.



STEP- 11 (screen 11)

CruiseMatch Automation Support: 3057188322

Reservation Summary

[Search](#) [Sailing](#) [Price Codes](#) [Categories](#) [Staterooms](#) [Guest Details](#) **[Reservation Summary](#)** [Pricing](#) [Confirmation](#)

Hide Navigation
SEE BELOW FOR DETAILS
IGNORE BOOKING

[Sailing](#)

[Price Codes](#)

[Categories](#)

[Staterooms](#)

[Guest Details](#)

Reservation Summary

[Final Pricing](#)

[Cruise Ticket Documentation](#)

[Itinerary](#)

[Flight Information](#)

[Gratuities](#)

[Pre/Post Hotels](#)

[Cruise-Only Transfers](#)

[Bus Program](#)

[Special Services](#)

[Cross-Reference](#)

[Memo](#)

[Print this Page](#)
Inventory Time: 15 minutes

Reservation #: (Pending) Infinity , 09-SEP-2007 , Alaska , 10 nights

[View Details](#)
[Release Staterooms](#)

***Total Price (USD): \$ 4364.34**

*Price includes all guests, taxes & fees.

Reservation Summary

[Entire Reservation](#)
[Wayne, John](#)
[Wayne, Mary](#)

Current Reservations: ⓘ 09 Sep 2007, ALCAN, 10

Ship Edit	Price Code Edit	Category Code Edit
Infinity	TR6CEL1	2A

Payment Summary: ⓘ

Deposits Due	Payment Received	Final Payment Due
Amount Required: 0.00	Amount: 0.00	Amount: 4364.34
Date: 08-Aug-2007	Date:	Date: 08-Aug-2007

Individual Reservations Training

Personal: [Edit](#)

Title	Last Name	First Name	Gender	Citizenship	Age	Onboard Language	Past Guest	Loyalty Number #
MR	Wayne	John	Male	US	42	English	N	—
MISS	Wayne	Mary	Female	US	35	English	N	—

Cruise Care Added [Edit](#)

Cruise Itinerary:

Date	Ports of Call	Arrive	Depart	Activity
Sun 09 Sep 2007	VANCOUVER, BRITISH COLUMBIA		5:45 PM	Boarding
Mon 10 Sep 2007	INSIDE PASSAGE (CRUISING)			
Tue 11 Sep 2007	KETCHIKAN, ALASKA	7:00 AM	5:00 PM	Docked
Wed 12 Sep 2007	HUBBARD GLACIER (CRUISING)	2:00 PM	6:00 PM	
Thu 13 Sep 2007	JUNEAU, ALASKA	7:00 AM	7:00 PM	Docked
Fri 14 Sep 2007	ICY STRAIT POINT, ALASKA	7:00 AM	4:00 PM	Tendered
Sat 15 Sep 2007	INSIDE PASSAGE (CRUISING)			
Sun 16 Sep 2007	VANCOUVER, BRITISH COLUMBIA	7:00 AM		Departure

Stateroom: [Edit](#)

Stateroom #: 9169	Waitlist:	Bedding: King size bed
Deck: SKY DECK		BeddingConfiguration: Together/Both Together Edit
Price Category: 2A		Berths: 4
Berth Category: 2A		Rollaway: N
Type: Deluxe Ocean View		Crib: Y
Location: Aft		Capacity: 4

Dining: [Edit](#)

Guest	Confirmed Seating	Waitlist Seating	Table Size
Wayne, John	Main	—	10
Wayne, Mary	Main	—	10

Gateway [Edit](#)

Guest	Confirmed Gateway	Waitlist Gateway
Wayne, John	Cruise Only	—
Wayne, Mary	Cruise Only	—

Gratuities: [Edit](#)

Guest	Added?
Wayne, John	Onboard
Wayne, Mary	Onboard

A: Available W: Waitlist C: Closed

[PROCEED TO PRICING](#)

1. Review reservation detail
2. Click 'Proceed to pricing' to go to the next step.

Note: You will see an orange color prompt like the one below displaying Inventory Time left.



STEP- 12 (screen 12)

[Print this Page](#)
Inventory Time: 15 minutes

Individual: Final Pricing

Reservation #: (Pending) Infinity , 09-SEP-2007 , Alaska , 10 nights
[View Details](#)

***Total Price (USD): \$ 4364.34**
*Price includes all guests, taxes & fees.

[Release Staterooms](#)

Final Pricing

DEPOSIT
 Amount: 0.00
 Date: 08-Aug-2007

FINAL PAYMENT DUE
 Amount: 4364.34
 Date: 08-Aug-2007

Vacation Charges	Guest 1	Guest 2	Total
Cruise	1750.00	1750.00	3500.00
Cruise Care	109.00	109.00	218.00
NCCF	219.00	219.00	438.00
Vacation Subtotal	2078.00	2078.00	4156.00
Taxes & Fees Subtotal			
Departure Tax	104.17	104.17	208.34
Taxes and Fees Total	104.17	104.17	208.34
VACATION TOTAL	2182.17	2182.17	4364.34

[View Agency Details](#)

[RETURN TO SUMMARY](#)

[PROCEED TO CONFIRMATION](#)

5. Review payment schedule
6. Review pricing details
7. Click 'Proceed to confirmation' to go to the next step.

Note: You will see an orange color prompt like the one below displaying Inventory Time left.



STEP- 13 (screen 13)

CruiseMatch Automation Support: 3057188322

Confirmation

[Search](#) [Sailing](#) [Price Codes](#) [Categories](#) [Staterooms](#) [Guest Details](#) [Reservation Summary](#) [Pricing](#) **[Confirmation](#)**

Individual: Thank you. Your booking has been saved. [Print this Page](#)

Reservation #: <u>6050</u>		*Total Price(USD): 4364.34
Brand: Celebrity Cruises Ship: Infinity Sailing Date: 09-SEP-2007 Duration: 10-Nights Reservation Status: OF	Region: Alaska Occupancy: Double Option Date: 08-AUG-2007	Price Code: TR6CEL1 Guest 1: 2182.17 Guest 2: 2182.17

DEPOSIT Amount: 0.00 Date: 08-AUG-2007	PAYMENTS RECEIVED Amount: 0.00	FINAL PAYMENT DUE Amount: 4364.34 Date: 08-AUG-2007
---	---	--

* Price include all passengers, taxes & fees

Request Confirmation: !

Via: Email TravelAgent@agency.com

Send Guest Version
 Send TA Version
 Both Version

SEND

You may now:

<div style="text-align: center; border-bottom: 1px solid #ccc; margin-bottom: 5px;"> WITHIN CRUISEMATCH ! </div> <div style="display: flex; justify-content: space-between; font-size: small;"> <div style="width: 30%;">Make a Payment</div> <div style="width: 30%;">Air/Hotel Upsell</div> <div style="width: 30%;">ASR</div> </div> <div style="display: flex; justify-content: space-between; font-size: small;"> <div style="width: 30%;">Start NEW Reservation</div> <div style="width: 30%;">Retrieve Existing Reservation</div> <div style="width: 30%;">Retrieve This Reservation</div> </div>	<div style="text-align: center; border-bottom: 1px solid #ccc; margin-bottom: 5px;"> WITHIN CRUISINGPOWER ! </div> <div style="display: flex; justify-content: space-between; font-size: small;"> <div style="width: 30%;">Insight</div> <div style="width: 30%;">CruisePay</div> <div style="width: 30%;">Guest Information Form</div> </div>
---	---

5. Review reservation number and summary
6. Review payment schedule
7. Check request confirmation box at the left side below summary
8. Click 'Send' to complete the process.

Steps for Individual Reservations Training

Path 3: Amend an Individual Reservation

Index Page

Celebrity X Cruises® Royal Caribbean INTERNATIONAL

Welcome to CruiseMatch training!

Celebrity's Special Agent Mission: II

Click here to enter the Celebrity Special Agent Sweepstakes

Celebrity X Cruises®

Individual Reservations Training

1. [Shop/reserve an individual cruise reservation](#)
2. [Shop/reserve a cruisetour reservation](#)
3. [Amend an individual reservation](#)
4. [Amend a cruisetour reservation](#)

Group Reservations Training

1. [Shop/reserve a group reservation](#)
2. [Create an individual booking within a group reservation](#)
3. [Amend a group reservation](#)
4. [Make a payment on an individual booking within a group reservation](#)

Note: Please understand that you are in a test environment. Dates, prices and minor wording may be different in the "live" environment.

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3. Click **Amend an individual reservation** link.

STEP- 1 (screen 1)

Celebrity X Cruises® Royal Caribbean INTERNATIONAL

CRUISINGPOWER.COM USERNAME: PASSWORD: Remember Me **LOGIN**

Introducing Azamara CruisesSM:
The Adventurous (Yet Pampered)
Soul Has Met Its Match.

[Learn More](#)

Introducing Azamara CruisesSM. Inspired. Exotic. Intimate. >

INTRODUCING **UNIVERSITY OF WOW!** Climb the ranks of **WOW. And WIN!** Increase your expertise with online training

New Tools. New Training. New opportunities for Celebrity Special Agents. Celebrity X Cruises®

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[Click here to go back to Training Index](#)

Powered By **PRIMARY MODULES**

7. Enter USERNAME: training
8. Enter PASSWORD: training
9. Click LOG IN button

STEP- 2 (screen 2)

The screenshot shows the CruiseMatch Online website interface. At the top, there are navigation links for 'Account Mgmt.', 'Advanced Search', 'Search the site', and 'Go'. The main header features the 'Celebrity X Cruises' and 'Royal Caribbean International' logos. Below the header is a navigation bar with 'CRUISINGPOWER.COM', 'FIND A CRUISE', 'TRIP DETAILS', 'BOOKING TOOLS', 'SELLING TOOLS', and 'WORKING WITH US'. The 'BOOKING TOOLS' menu is open, showing options like 'CruiseMatch Online', 'Dining Management', 'Insight', 'Online Payments', 'Partner Booking Link', 'Guest Documentation', 'Gift Certificates', 'Coupon Redemption', 'Shore and Land Excursions', 'Purchase Gifts', and 'Air Arrangements'. A yellow callout box highlights the 'CruiseMatch Online' link with the text: 'CruiseMatch Online' Link. Click the 'CruiseMatch Online' link to proceed. Below the navigation bar, there is a large banner for 'Royal Caribbean International' with the slogan 'Get out there.' and a 'Royal Caribbean Rewards Club' logo. The main content area is divided into three columns: 'EXPERIENCE OUR BRANDS' with sections for 'Why Celebrity Cruises?' and 'Why Royal Caribbean Int'l?', 'ANSWERS & INFO' with 'Latest News' and 'Quick Reference' sections, and a right sidebar with promotional banners for 'GROW YOUR BUSINESS WITH OUR NEWLY ENHANCED Travel Agent Locator', 'New Tools. New Training. New opportunities for Celebrity Special Agents.', and 'Celebrity Solstice is ready for booking.' The footer contains links for 'About Us', 'Legal Information', and 'Privacy Policy', along with copyright information for 2007.

5. Hover over BOOKING TOOLS menu.
6. Click on 'CruiseMatch Online' link to go to next step.

STEP- 3 (screen 3)

The screenshot shows the CruiseMatch website interface. At the top, there are logos for Celebrity Cruises and Royal Caribbean International. Below the logos is a navigation bar with links: CRUISINGPOWER.COM, FIND A CRUISE, TRIP DETAILS, BOOKING TOOLS, SELLING TOOLS, and WORKING WITH US. A user greeting reads "Welcome Jimmy Smits! Agent for Hollywood Travel & Cruises" with a LOG OUT button.

The main content area is titled "The best booking and information system designed for the use of travel agents." and features the CruiseMatch logo. It is divided into two sections: "START A NEW RESERVATION" and "RETRIEVE AN EXISTING RESERVATION".

The "RETRIEVE AN EXISTING RESERVATION" section has two radio buttons: "An Individual" (selected) and "A Group". Below this, there are two search methods:

- Reservation ID#:** A text input field with a red information icon and a "GO" button. A yellow tooltip points to this field with the text "Reservation ID" and "Enter Reservation ID: 5782".
- OR:** A search method using dropdown menus for "Brand" (set to "ALL"), "Ship", and "Sail Date" (with "Day" and "Month and Year" sub-selects), and a "Name" text input field. A "GO" button is at the bottom right of this section.

Additional text includes: "To Start a New Reservation choose an option below:" with "QUICK SEARCH" and "ADVANCED SEARCH" buttons; and "If you want information about back-to-back sailings, please contact your representative." with a link to "Find a group request form from our Groups Hub on cruisingpower.com".

3. Enter reservation ID# - 5782 in the field to retrieve the reservation.
4. Click 'Go' to proceed to the next step.

STEP- 4 (screen 4)

CruiseMatch Automation Support: 3057188322

Search Sailing Price Codes Categories Staterooms Guest Details **Reservation Summary** Pricing Confirmation

Hide Navigation SEE BELOW FOR DETAILS IGNORE BOOKING

Sailing Reservation Summary Gratuities Cross-Reference
 Price Codes Final Pricing Pre/Post Hotels **i** Memo
 Categories Cruise Ticket Documentation
 Staterooms Itinerary Cruise-Only Transfers
 Guest Details Flight Information Bus Program
 Special Services

Print this Page Amend Time: 14 minutes

Reservation #: 5782 Adventure Of The Seas , 16-DEC-2007 , Southern Caribbean , 7 nights *Total Price (USD): **\$ 2454.37**
 View Details *Price includes all guests, taxes & fees.

Reservation Summary
 Entire Reservation Brad, Pitt

Current Reservations: 16 Dec 2007, CARIB, 7

Ship Edit	Price Code Edit	Category Code Edit
Adventure Of The Seas	BRKB45	E1

Payment Summary: View Payment Schedule/Penalties

Deposits Due	Payment Received	Final Payment Due
Amount Required: 250.00	Amount:	Amount: 2454.37
Date: 01-Aug-2007	Date:	Date: 07-Oct-2007

Personal: Edit

Title	Last Name	First Name	Gender	Citizenship	Age	Onboard Language	Past Guest	Loyalty Number #
MR	Brad	Pitt	Male	US	38	English	N	—

Cruise Care Added Edit

Cruise Itinerary:

Date	Ports of Call	Arrive	Depart	Activity
Sun 16 Dec 2007	SAN JUAN, PUERTO RICO		8:30 PM	Boarding
Mon 17 Dec 2007	CRUISING			
Tue 18 Dec 2007	ORANJESTAD, ARUBA	8:00 AM	8:30 PM	Docked
Wed 19 Dec 2007	WILLEMSTAD, CURACAO	8:00 AM	5:00 PM	Docked
Thu 20 Dec 2007	CRUISING			
Fri 21 Dec 2007	PHILIPSBURG, ST. MAARTEN	8:00 AM	5:30 PM	Docked
Sat 22 Dec 2007	CHARLOTTE AMALIE, ST. THOMAS	8:00 AM	5:30 PM	Docked
Sun 23 Dec 2007	SAN JUAN, PUERTO RICO	7:00 AM		Departure

1. Click 'Pre/Post Hotels' link (next to red icon) in the navigation section located on top of the screen to go to the next step.

Note: You will see an orange color prompt like the one below displaying Inventory Time left.



STEP- 5 (screen 5)

Individual: Pre/Post Hotels
Amend Time: 15 minutes

Reservation #: 5782 Adventure Of The Seas , 16-DEC-2007 , Southern Caribbean , 7 nights
[View Details](#)

***Total Price (USD): \$ 2454.37**
*Price includes all guests, taxes & fees.

Select Hotels:

Pre/Post:
nights:
Location:

Include Closed Hotels
 Include Waitlist Only

UPDATE

Status	Description	Pre/Post	Location	Nights	*Price From	Guest 1	Guest 2	Guest 3	Guest 4
NA	None	NA	NA	NA	NA	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
A	1NTPRE PARADISUS PUERTO RICO W TRNFS	Post	SJU	1	802.00	<input checked="" style="color: red;" type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
A	1NTPRE PARADISUS PUERTO RICO W TRANSFERS	Pre	SJU	1	802.00	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
A	2NTPRE PARADISUS PUERTO RICO W TRANSFERS	Pre	SJU	2	1567.00	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
A	3NTPRE PARADISUS PUERTO RICO W TRANSFERS	Pre	SJU	3	2332.00	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
A	1NT POST SHERATON OLD SAN JUAN W/XFERS	Post	SJU	1	320.00	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
A	1NT PRE SHERATON OLD	Pre	SJU	1	320.00	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

A: Available W: Waitlist C: Closed
*Price From: Based on double occupancy

ADD

PROCEED TO SUMMARY

1. Select the first post hotel option (**1NTPRE PARADISUS PUERTO RICO W TRANSFERS**) from the list by click the radio button at the right side.
2. Click 'Add' button.
3. Click 'Proceed to Summary' to go to the next step.

Note: You will see an orange color prompt like the one below displaying Inventory Time left.


Inventory Time: 13 minutes


STEP- 6 (screen 6)

CruiseMatch Automation Support: 3057188322

[Search](#) [Sailing](#) [Price Codes](#) [Categories](#) [Staterooms](#) [Guest Details](#) **Reservation Summary** [Pricing](#) [Confirmation](#)


[Hide Navigation](#) [SEE BELOW FOR DETAILS](#) [IGNORE BOOKING](#)

[Sailing](#) [Reservation Summary](#) [Gratuities](#) [Cross-Reference](#)
[Price Codes](#) [Final Pricing](#) [Pre/Post Hotels](#) [Memo](#)
[Categories](#) [Cruise Ticket Documentation](#)  [Cruise-Only Transfers](#)
[Staterooms](#) [Itinerary](#) [Bus Program](#)
[Guest Details](#) [Flight Information](#) [Special Services](#)


[Print this Page](#) **Amend Time: 15 minutes** 

Reservation #: 5782 Adventure Of The Seas , 16-DEC-2007 , Southern Caribbean , 7 nights
[View Details](#) ***Total Price (USD): \$ 3256.37**
*Price includes all guests, taxes & fees.


Reservation Summary
[Entire Reservation](#) [Brad, Pitt](#)

Current Reservations:  16 Dec 2007, CARIB, 7

	Ship Edit	Price Code Edit	Category Code Edit
Adventure Of The Seas		BRKB45	E1

Payment Summary:  [View Payment Schedule/Penalties](#)

Deposits Due	Payment Received	Final Payment Due
Amount Required: 250.00	Amount:	Amount: 2454.37
Date: 01-Aug-2007	Date:	Date: 07-Oct-2007

Personal:  [Edit](#)

Title	Last Name	First Name	Gender	Citizenship	Age	Onboard Language	Past Guest	Loyalty Number #
MR	Brad	Pitt	Male	US	38	English	N	—

Cruise Care Added [Edit](#)

Cruise Itinerary:








Date	Ports of Call	Arrive	Depart	Activity
Sun 16 Dec 2007	SAN JUAN, PUERTO RICO		8:30 PM	Boarding
Mon 17 Dec 2007	CRUISING			
Tue 18 Dec 2007	ORANJESTAD, ARUBA	8:00 AM	8:30 PM	Docked
Wed 19 Dec 2007	WILLEMSTAD, CURACAO	8:00 AM	5:00 PM	Docked
Thu 20 Dec 2007	CRUISING			
Fri 21 Dec 2007	PHILIPSBURG, ST. MAARTEN	8:00 AM	5:30 PM	Docked
Sat 22 Dec 2007	CHARLOTTE AMALIE, ST. THOMAS	8:00 AM	5:30 PM	Docked
Sun 23 Dec 2007	SAN JUAN, PUERTO RICO	7:00 AM		Departure

1. Click 'Cruise Ticket Documentation' link (next to red icon) from the navigation list located at top of the page and to go to the next step.

Note: You will see an orange color prompt like the one below displaying Inventory Time left.



STEP- 7 (screen 7)

Individual: Cruise Ticket Documentation		Amend Time: 15 minutes 
Reservation #: 5782 Adventure Of The Seas , 16-DEC-2007 , Southern Caribbean , 7 nights View Details		*Total Price (USD): \$ 3256.37 <small>*Price includes all guests, taxes & fees.</small>
Cruise Ticket Documentation  		
Indicate Mailing Preference		
Guest Ticket Booklet(s) may be sent via postal mail or e-mail. Please indicate your clients' mailing preference as well as the primary contact person to whom the documents should be sent.		
<input type="text" value="Lorem ipsum dolor sit amet"/>		
Document Preferences: 	<input type="radio"/> Send paper documents	<input checked="" type="radio"/> Send e-Docs
	Send Documents to: <input type="text" value="Travel Agency"/>	
Language Preference: 	Language: <input type="text" value="English"/>	
e-Docs: 	*Email <input type="text" value="JimmySmits@hollywoodcruises.com"/>	
		 PROCEED TO SUMMARY

Disclaimer: Lorem ipsum dolor sit amet, consectetur adipiscing elit. Donec condimentum aliquam lectus. Aenean at dolor sed metus faucibus consequat. Praesent et felis. Phasellus fermentum lobortis dul.

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1. 'Send e-Docs' radio button will be selected by default.
2. Send Documents to: 'Travel Agency' or 'Guest'
3. Language preference will be 'English' by default
4. Email address will appear as 'JimmySmits@hollywoodcruises.com' by default. You can enter any email address in the live environment.
5. Click 'Proceed to Summary' to go to the next step.

Note: You will see an orange color prompt like the one below displaying Inventory Time left.



STEP- 8 (screen 8)

[Print this Page](#)
Amend Time: 15 minutes

Individual: View Reservation Summary

Reservation #: 5782 Adventure Of The Seas , 16-DEC-2007 , Southern Caribbean , 7 nights

***Total Price (USD): \$ 3256.37**

[View Details](#) *Price includes all guests, taxes & fees.

Reservation Summary

[Entire Reservation](#)
Brad, Pitt

Current Reservations: 16 Dec 2007, CARIB, 7

Ship Edit	Price Code Edit	Category Code Edit
Adventure Of The Seas	BRKB45	E1

Payment Summary: [View Payment Schedule/Penalties](#)

Deposits Due	Payment Received	Final Payment Due
Amount Required: 250.00	Amount:	Amount: 2454.37
Date: 01-Aug-2007	Date:	Date: 07-Oct-2007

Personal: [Edit](#)

Title	Last Name	First Name	Gender	Citizenship	Age	Onboard Language	Past Guest	Loyalty Number #
MR	Brad	Pitt	Male	US	38	English	N	—

Cruise Care Added [Edit](#)

Cruise Itinerary:

Date	Ports of Call	Arrive	Depart	Activity
Sun 16 Dec 2007	SAN JUAN, PUERTO RICO		8:30 PM	Boarding
Mon 17 Dec 2007	CRUISING			
Tue 18 Dec 2007	ORANJESTAD, ARUBA	8:00 AM	8:30 PM	Docked
Wed 19 Dec 2007	WILLEMSTAD, CURACAO	8:00 AM	5:00 PM	Docked
Thu 20 Dec 2007	CRUISING			
Fri 21 Dec 2007	PHILIPSBURG, ST. MAARTEN	8:00 AM	5:30 PM	Docked
Sat 22 Dec 2007	CHARLOTTE AMALIE, ST. THOMAS	8:00 AM	5:30 PM	Docked
Sun 23 Dec 2007	SAN JUAN, PUERTO RICO	7:00 AM		Departure

Stateroom: [Edit](#)

Stateroom #: 9392	Waitlist:	Bedding: CONV
Deck: Eight		BeddingConfiguration: Together/Both Together Edit
Price Category: E1		Berths: 2
Berth Category: E1		Rollaway: N
Type: Deluxe Oceanview Stateroom		Crib: Y
Location: Midship		Capacity: 2

Dining: [Edit](#)

Guest	Confirmed Seating	Waitlist Seating	Table Size
Brad, Pitt	Main	—	Large

Gateway [Edit](#)

Guest	Confirmed Gateway	Waitlist Gateway
Brad, Pitt	Cruise Only	—

Individual Reservations Training

Custom Air: [Edit](#)

Guest	Form Previously Requested?
BRAD, PITT	No

Gratuities: [Edit](#)

Guest	Added?
Brad, Pitt	Onboard

Pre and Post Hotels: [Edit](#)

PRE SAILING

Guest	Nights	Description	Location	Status
BRAD, PITT	1	1NTPRE PARADISUS PUERTO RICO W TRANSFERS	Carolina	A

A: Available W: Waitlist C: Closed

[PROCEED TO PRICING](#)

3. Review reservation detail
4. Click 'Proceed to Pricing' to go to the next step.

Note: You will see an orange color prompt like the one below displaying Inventory Time left.



STEP- 9 (screen 9)

[Print this Page](#)
Inventory Time: 15 minutes

Individual: Final Pricing

Reservation #: (Pending) Adventure OFThe Seas , 16-DEC-2007 , Southern Caribbean , 7 nights

[View Details](#) [Release Staterooms](#)

***Total Price (USD): \$ 2454.37**

*Price includes all guests, taxes & fees.

Final Pricing

<p>DEPOSIT</p> <p>Amount: 250.00</p> <p>Date: 01-Aug-2007</p>	<p>FINAL PAYMENT DUE</p> <p>Amount: 2454.37</p> <p>Date: 07-Oct-2007</p>
--	---

Vacation Charges	Guest 1	Total
Cruise	2124.00	2124.00
Cruise Care	139.00	139.00
NCCF	159.00	159.00
Vacation Subtotal		2422.00
Taxes & Fees Subtotal		
Departure Tax	32.37	32.37
Taxes and Fees Total	32.37	32.37
VACATION TOTAL	2454.37	2454.37

[View Agency Details](#)

RETURN TO SUMMARY

PROCEED TO CONFIRMATION

8. Review payment schedule
9. Review pricing details
10. Click 'Proceed to confirmation' to go to the next step.

Note: You will see an orange color prompt like the one below displaying Inventory Time left.



STEP- 10 (screen 10)

Individual: Thank you. Your booking has been saved.
[Print this Page](#)

Reservation #: [5782](#)

<p>Brand Royal Caribbean Ship: Adventure Of The Seas Sailing Date: 16-DEC-2007 Duration 7-Nights Reservation Status: OF</p>	<p>Region Southern Caribbean Occupancy Single Option Date: 01--AU-G-20</p>
--	---

***Total Price(USD):** **2454.37**

Price Code	BRKC45
Guest 1:	2454.37
Guest 2:	0
Guest 3:	0
Guest 4:	0

* Price include all passengers, taxes & fees

DEPOSIT

Amount: 250.00
Date: 01--AU-G-20

PAYMENTS RECEIVED

Amount: 0

FINAL PAYMENT DUE

Amount: 2454.37
Date: 07--OC-T-20

Request Confirmation: i

Via: Email TravelAgent@agency.com

Send Guest Version
 Send TA Version
 Both Version

SEND

You may now:

WITHIN CRUISEMATCH i

[Make a Payment](#)
 [Air/Hotel Upsell](#)
 [Retrieve This Reservation](#)
[Start NEW Reservation](#)
 [Retrieve Existing Reservation](#)

WITHIN CRUISINGPOWER i

[Insight](#)
 [CruisePay](#)
 [Guest Information Form](#)
[Quisque Cursus](#)
 [Quisque Cursus](#)
 [Quisque Cursus](#)

9. Review reservation number and summary
10. Review payment schedule
11. Check request confirmation box at the left side below summary
12. Click 'Send' to complete the process.

Steps for Individual Reservations Training

Path 4: Amend a Cruisetour Reservation

Index Page

The screenshot shows a training page for CruiseMatch. At the top, there are logos for Celebrity X Cruises and Royal Caribbean International. A blue banner reads "Welcome to CruiseMatch training!". Below this is a large graphic with the text "Celebrity's Special Agent Mission: II" and "Click here to enter the Celebrity Special Agent Sweepstakes". To the right of the graphic is a globe with a cruise ship. Below the graphic is a yellow bar with the heading "Individual Reservations Training" and a list of four links: 1. [Shop/reserve an individual cruise reservation](#), 2. [Shop/reserve a cruisetour reservation](#), 3. [Amend an individual reservation](#), and 4. [Amend a cruisetour reservation](#). Below this is another yellow bar with the heading "Group Reservations Training" and a list of four links: 1. [Shop/reserve a group reservation](#), 2. [Create an individual booking within a group reservation](#), 3. [Amend a group reservation](#), and 4. [Make a payment on an individual booking within a group reservation](#). At the bottom, there is a red note: "Note: Please understand that you are in a test environment. Dates, prices and minor wording may be different in the 'live' environment." and a footer with "About Us | Legal Information | Privacy Policy | © 2007 Celebrity Cruises Inc. © 2007 Royal Caribbean Cruises Ltd. All Rights Reserved."

4. Click **Amend a cruisetour reservation** link.

STEP- 1 (screen 1)

Celebrity X Cruises® Royal Caribbean INTERNATIONAL

CRUISINGPOWER.COM USERNAME: PASSWORD: Remember Me **LOGIN**

Introducing Azamara CruisesSM:
The Adventurous (Yet Pampered)
Soul Has Met Its Match.

[Learn More](#)

Introducing Azamara CruisesSM. Inspired. Exotic. Intimate. >

INTRODUCING **UNIVERSITY OF WOW!** Climb the ranks of **WOW. And WIN!** Increase your expertise with online training

New Tools. New Training. New opportunities for Celebrity Special Agents. Celebrity X Cruises®

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[Click here to go back to Training Index](#)

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10. Enter USERNAME: training
11. Enter PASSWORD: training
12. Click LOG IN button

STEP- 2 (screen 2)

The screenshot shows the top navigation bar of the Celebrity Cruises website. The 'BOOKING TOOLS' menu is open, displaying several options. The 'CruiseMatch Online' option is highlighted, and a yellow callout box points to it with the text: "CruiseMatch Online' Link. Click the 'CruiseMatch Online' link to proceed." Below the navigation bar, there are sections for 'EXPERIENCE OUR BRANDS' and 'ANSWERS & INFO'. The 'EXPERIENCE OUR BRANDS' section includes links for 'Why Celebrity Cruises?' and 'Why Royal Caribbean Int'l?'. The 'ANSWERS & INFO' section includes 'Latest News' and 'Quick Reference' sections. On the right side, there are promotional banners for 'GROW YOUR BUSINESS WITH OUR NEWLY ENHANCED Travel Agent Locator' and 'New Tools. New Training. New opportunities for Celebrity Special Agents.' The footer contains links for 'About Us', 'Legal Information', and 'Privacy Policy' along with copyright information for 2007.


7. Hover over BOOKING TOOLS menu.
8. Click on 'CruiseMatch Online' link to go to next step.

STEP- 3 (screen 3)

The screenshot displays the CruiseMatch web interface. At the top, there are logos for Celebrity Cruises and Royal Caribbean International, along with navigation links like 'CRUISINGPOWER.COM', 'FIND A CRUISE', 'TRIP DETAILS', 'BOOKING TOOLS', 'SELLING TOOLS', and 'WORKING WITH US'. A user greeting 'Welcome Orlando Bloom! Agent for MGM Travel & Cruises' and a 'LOG OUT' button are visible. The main content area is titled 'CruiseMatch' and offers two primary actions: 'START A NEW RESERVATION' and 'RETRIEVE AN EXISTING RESERVATION'. Under 'RETRIEVE AN EXISTING RESERVATION', there are radio buttons for 'An Individual' (selected) and 'A Group'. A 'Reservation ID#' field is highlighted with a yellow callout box containing the text 'Reservation ID' and 'Enter Reservation ID: 6050'. Other fields include 'Brand' (dropdown menu), 'Ship' (dropdown menu), 'Sail Date' (with 'Day' and 'Month and Year' dropdowns), and 'Name' (text input). A 'GO' button is located at the bottom right of the form area.

5. Enter reservation ID# - '6050' in the field to retrieve the reservation.
6. Click 'Go' to proceed to the next step.

STEP- 4 (screen 4)

Print this Page Amend Time: 15 minutes 


Individual: View Reservation Summary


Reservation #: 6050 Infinity , 09-SEP-2007 , Alaska , 7 nights ***Total Price (USD): \$ 4364.34**

[View Details](#) *Price includes all guests, taxes & fees.


Reservation Summary

[Entire Reservation](#) [WAYNE, JOHN](#) [WAYNE, MARY](#)

Current Reservations:  09 Sep 2007, AK, 7

Ship Edit	Price Code Edit	Category Code Edit 
Infinity	TR6CEL1	2A

[Edit Link](#)
Click Edit to select a different category stateroom

Payment Summary:  [View Payment Schedule/Prices](#)

Deposits Due	Payment Received	Final Payment Due
Amount Required: 0.00	Amount: 0	Amount: 4364.34
Date: 08-Aug-2007	Date:	Date: 08-Aug-2007

1. Click 'Edit' next to Category Code in the current reservation section (as shown above)
2. All other links on the page will be disabled to make sure user cannot step out of CBT environment.

Note: You will see an orange color prompt like the one below displaying Inventory Time left.



STEP- 5 (screen 5)

Individual: Available Categories for: *Infinity , 09 Sep 2007 , AK , 7*
Your current Category is 2A in Price Code TR6CEL1 | [View Ship Tour](#) | [Create eQuote](#)

Amend Time: 15 minutes

Reservation #: 6050 *Infinity , 09-SEP-2007 , Alaska , 7 nights*

[View Details](#) [Change Itinerary](#)

***Total Price (USD): \$ 4364.34**

*Price includes all guests, taxes & fees.

Categories: i !

Include Closed Categories

[Shop or compare new price code\(s\)](#)

+ **TR6CEL1**

- **TR6CEL1A**

Category	Status	1st & 2nd	3rd & 4th	1st & 2nd
2C Deluxe Ocean View	A	<input type="radio"/> 3440.00	1940.00	<input type="radio"/> 3540.00
X	C	<input type="radio"/> N/A	N/A	<input type="radio"/> N/A
04 Ocean View	A	<input type="radio"/> 3200.00	1940.00	<input type="radio"/> 3300.00
05 Ocean View	A	<input type="radio"/> 3100.00	1940.00	<input type="radio"/> 3200.00
06 Ocean View	C	<input type="radio"/> N/A	N/A	<input type="radio"/> N/A
07 Ocean View	A	<input checked="" type="radio"/> 2960.00 !	1940.00	<input type="radio"/> 3060.00
08 Ocean View	A	<input type="radio"/> 2940.00	1940.00	<input type="radio"/> 3040.00
Y	C	<input type="radio"/> N/A	N/A	<input type="radio"/> N/A

Wait List a Category i

A: Available W: Waitlist C: Closed *Avail. Strms.: Available Staterooms

The NCCF fee is 219.00.

Departure Taxes/Fees Per Person is 104.17

! SELECT & PROCEED

1. Select **'07 Ocean View'** category by clicking the radio button at the right side of the option.
2. Click 'Select and Proceed' to go to the next step.

Note: You will see an orange color prompt like the one below displaying Inventory Time left.



STEP- 6 (screen 6)

Individual: Staterooms

Your Current Staterooms is: 9169 in Category 2A

Amend Time: 15 minutes

Reservation #: 6050 Infinity , 09-SEP-2007 , Alaska , 7 nights

[View Details](#)

***Total Price (USD): \$ 4364.34**

*Price includes all guests, taxes & fees.

Select Staterooms:

	Current Stateroom	Deck	Cat	Location	Connecting	Attributes	Berths	Rollaway	Crib	Capacity
<input checked="" type="radio"/>	9169	SK	2A	Aft	N	2 Lovers L Shape Convert To King	4	N	Y	4

Berth Category:

Deck:

Attributes:

	Stateroom	Deck	Cat	Location	Connecting	Attributes	Berths	Rollaway	Crib	Capacity
<input checked="" type="radio"/>	2085	CONTINENTAL DECK	07	Midship	N	King size bed	3	N	Y	3
<input type="radio"/>	2081	CONTINENTAL DECK	07	Midship	N	King size bed	3	N	Y	3
<input type="radio"/>	2079	CONTINENTAL DECK	07	Midship	N	King size bed	3	N	Y	3
<input type="radio"/>	2077	CONTINENTAL DECK	07	Midship	N	King size bed	3	N	Y	3
<input type="radio"/>	2074	CONTINENTAL DECK	07	Midship	N	King size bed	3	N	Y	3
<input type="radio"/>	2073	CONTINENTAL DECK	07	Midship	N	King size bed	3	N	Y	3
<input type="radio"/>	2070	CONTINENTAL DECK	07	Midship	N	King size bed	3	N	Y	3
<input type="radio"/>	2069	CONTINENTAL DECK	07	Forward	N	King size bed	3	N	Y	3

Stateroom Number

1. Select '2085' stateroom option from the list.
2. Click 'Select and Proceed' to go to the next step.

Note: You will see an orange color prompt like the one below displaying Inventory Time left.

Inventory Time: 13 minutes

Royal Caribbean International, Celebrity Cruises, Azamara Cruises and Primary Modules Inc.

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STEP- 7 (screen 7)

CruiseMatch Automation Support: 3057188322

Guest Details

[Sailing](#) [Price Codes](#) [Categories](#) [Staterooms](#) **[Guest Details](#)** [Reservation Summary](#) Pricing Payment Confirmation

[Hide Navigation](#) SEE BELOW FOR DETAILS [IGNORE BOOKING](#)

Sailing	Other Form Requests	Cruise-Only Transfers	Final Pricing
Price Codes	Itinerary	Bus Program	Reservation Summary
Categories	Flight Information	Special Services 	Payment Details
Staterooms	Custom Air	Cross-Reference	Payment/Cancellation Schedules
▶ Guest Details	Gratuities	Service History	Payment
Cruise Ticket Documentation	Pre/Post Hotels	Memo	

Update Guest Details Amend Time: 15 minutes 

Reservation #: 6050 Infinity , 09-SEP-2007 , Alaska , 7 nights

[View Details](#)

***Total Price (USD): \$ 3824.34**
*Price includes all guests, taxes & fees.

1. Click 'Special Services' link (next to the red icon) from the navigation section at top of the page to go to the next step.

Note: You will see an orange color prompt like the one below displaying Inventory Time left.



STEP- 8 (screen 8)

Individual: Special Services
Amend Time: minutes

Reservation #: 6050 Infinity , 09-SEP-2007 , Alaska , 7 nights

[View Details](#)

***Total Price (USD): \$ 3824.34**

*Price includes all guests, taxes & fees.

Request Special Services

Guest 1: WAYNE, JOHN

Service	Date	Associate Guest	Years	Notes
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="0"/>	<input type="text"/>
Unassigned	<input type="text"/>	Guest	<input type="text" value="0"/>	<input type="text"/>
Unassigned	<input type="text"/>	Guest	<input type="text" value="0"/>	<input type="text"/>
Unassigned	<input type="text"/>	Guest	<input type="text" value="0"/>	<input type="text"/>

Guest 2: WAYNE, MARY

Service	Date	Associate Guest	Years	Notes
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value="0"/>	<input type="text"/>
Unassigned	Date	Guest	<input type="text" value="0"/>	<input type="text"/>
Unassigned	Date	Guest	<input type="text" value="0"/>	<input type="text"/>
Unassigned	Date	Guest	<input type="text" value="0"/>	<input type="text"/>

PROCEED TO SUMMARY

1. Select Service for guest 1 and 2 as – Anniversary
2. Select Date for guest 1 and 2 as – 10 Sept 2007
3. Select Associate Guest for guest 1 as Mary Wayne and for guest 2 as John Wayne.
4. Enter number of years = 8 in the 'Years' field for guest 1 and 2.
5. Click 'Proceed to Summary' to go to the next step.

Note: You will see an orange color prompt like the one below displaying Inventory Time left.



STEP- 9 (screen 9)

[Print this Page](#)
Amend Time: 15 minutes

Individual: View Reservation Summary

Reservation #: 6050 Infinity , 09-SEP-2007 , Alaska , 7 nights
[View Details](#)

***Total Price (USD): \$ 3824.34**
*Price includes all guests, taxes & fees.

Reservation Summary

[Entire Reservation](#)
[WAYNE, JOHN](#)
[WAYNE, MARY](#)

Current Reservations: 09 Sep 2007, AK, 7

Ship Edit	Price Code Edit	Category Code Edit
Infinity	TR6CEL1	07

Payment Summary: [View Payment Schedule/Penalties](#)

Deposits Due	Payment Received	Final Payment Due
Amount Required: 0.00	Amount: 0	Amount: 3824.34
Date: 08-Aug-2007	Date:	Date: 08-Aug-2007

Personal: [Edit](#)

Title	Last Name	First Name	Gender	Citizenship	Age	Onboard Language	Past Guest	Loyalty Number #
MR	WAYNE	JOHN	Male	US	42	English	N	—
MISS	WAYNE	MARY	Female	US	35	English	N	—

[Cruise Care Added](#) [Edit](#)

Cruise Itinerary:

Date	Ports of Call	Arrive	Depart	Activity
Sun 09 Sep 2007	VANCOUVER, BRITISH COLUMBIA		5:45 PM	Boarding
Mon 10 Sep 2007	INSIDE PASSAGE (CRUISING)			
Tue 11 Sep 2007	KETCHIKAN, ALASKA	7:00 AM	5:00 PM	Docked
Wed 12 Sep 2007	HUBBARD GLACIER (CRUISING)	2:00 PM	6:00 PM	
Thu 13 Sep 2007	JUNEAU, ALASKA	7:00 AM	7:00 PM	Docked
Fri 14 Sep 2007	ICY STRAIT POINT, ALASKA	7:00 AM	4:00 PM	Tendered
Sat 15 Sep 2007	INSIDE PASSAGE (CRUISING)			
Sun 16 Sep 2007	VANCOUVER, BRITISH COLUMBIA	7:00 AM		Departure

Stateroom: [Edit](#)

Stateroom #: 2085	Waitlist:	Bedding: King size bed
Deck: CONTINENTAL DECK		Bedding Configuration: Together/Both Together Edit
Price Category: 07		Berths: 4
Berth Category: 07		Rollaway: N
Type: Ocean View		Crib: Y
Location: Aft		Capacity: 4

Dining: [Edit](#)

Guest	Confirmed Seating	Waitlist Seating	Table Size
WAYNE, JOHN	Main	—	10
WAYNE, MARY	Main	—	10

Gateway [Edit](#)

Guest	Confirmed Gateway	Waitlist Gateway
WAYNE, JOHN	Cruise Only	—
WAYNE, MARY	Cruise Only	—

Individual Reservations Training

Custom Air: [Edit](#)

Guest	Form Previously Requested?
WAYNE, JOHN	No
WAYNE, MARY	No

Gratuities: [Edit](#)

Guest	Added?
WAYNE, JOHN	Onboard
WAYNE, MARY	Onboard

Special Services: [Edit](#)

Associated Guest(s)	Service	Date	Years	Notes
WAYNE, JOHN WAYNE, MARY	ANNIVERSARY	10 Sep 2007	8	—

A: Available W: Waitlist C: Closed

[PROCEED TO PRICING](#)

5. Review reservation detail
6. Click 'Proceed to pricing' to go to the next step.

Note: You will see an orange color prompt like the one below displaying Inventory Time left.



STEP- 10 (screen 10)

[Print this Page](#)
Amend Time: 15 minutes

Reservation #: 6050 Infinity , 09-SEP-2007 , Alaska , 7 nights

[View Details](#)

***Total Price (USD): \$ 3824.34**

*Price includes all guests, taxes & fees.

Final Pricing [Make a Payment](#)

DEPOSIT

Amount: 0.00

Date: 08-Aug-2007

FINAL PAYMENT DUE

Amount: 3824.34

Date: 08-Aug-2007

Vacation Charges	Guest 1	Guest 2	Total
Cruise	1480.00	1480.00	2960.00
Cruise Care	109.00	109.00	218.00
NCCF	219.00	219.00	438.00
Vacation Subtotal	1808.00	1808.00	3616.00
Taxes & Fees Subtotal			
Departure Tax	104.17	104.17	208.34
Taxes and Fees Total	104.17	104.17	208.34
VACATION TOTAL	1912.17	1912.17	3824.34

[View Agency Details](#)

RETURN TO SUMMARY

PROCEED TO CONFIRMATION

11. Review payment schedule
12. Review pricing details
13. Click 'Proceed to confirmation' to go to the next step.

Note: You will see an orange color prompt like the one below displaying Inventory Time left.

Inventory Time: 13 minutes

STEP- 11 (screen 11)

CruiseMatch Automation Support: 3057188322

Confirmation

[Search](#) [Sailing](#) [Price Codes](#) [Categories](#) [Staterooms](#) [Guest Details](#) [Reservation Summary](#) [Pricing](#) **[Confirmation](#)**

Individual: Thank you. Your booking has been saved.
[Print this Page](#)

Reservation #: 6050		*Total Price(USD): 4364.34
Brand: Celebrity Cruises Ship: Infinity Sailing Date: 09-SEP-2007 Duration: 10-Nights Reservation Status: OF	Region: Alaska Occupancy: Double Option Date: 08-AUG-2007	Price Code: TR6CEL1 Guest 1: 2182.17 Guest 2: 2182.17

DEPOSIT Amount: 0.00 Date: 08-AUG-2007	PAYMENTS RECEIVED Amount: 0.00	FINAL PAYMENT DUE Amount: 4364.34 Date: 08-AUG-2007
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* Price include all passengers, taxes & fees

Request Confirmation: !

Via: Email TravelAgent@agency.com

Send Guest Version
 Send TA Version
 Both Version

You may now:

WITHIN CRUISEMATCH !

[Make a Payment](#) [Air/Hotel Upsell](#) [ASR](#)
[Start NEW Reservation](#) [Retrieve Existing Reservation](#) [Retrieve This Reservation](#)

WITHIN CRUISINGPOWER !

[Insight](#) [CruisePay](#) [Guest Information Form](#)

13. Review reservation number and summary
14. Review payment schedule
15. Check request confirmation box at the left side below summary
16. Click 'Send' to complete the process.